



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY
TVET COLLEGE

REQUEST FOR QUOTATION: OFFICE FURNITURE (HR)

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to quotations@bccollege.co.za.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Declaration forms (SBD 4, 8 and 9)
- Certified BBBEE certificate (0 points will be awarded for BBBEE certificates that are not certified)
- Valid Tax Clearance Certificate
- CSD report
- Company Registration
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be detailed as per specification
- All quotations submitted via email addresses other than the one listed above will not be considered.

Closing Date: 10 March 2023 at 09:00 am. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED

Enquiries: Ms Thembakazi Mati

043 704 9280 / 043 704 9241



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Department
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BUFFALO CITY TVET COLLEGE

Enquiries:

N. MIZA

Date:

22 February 2023

RE: SPECIFICATION FOR OFFICE FURNITURE

No	Item Description	Description	Quantity
1.	Cluster desk(left hand side)	<ul style="list-style-type: none"> 1800x900x722mm(dark brown) 	1
2.	Extension top	<ul style="list-style-type: none"> 900x600x22mm (dark brown) 	1
3.	4 Drawer standard desk height pedestal	<ul style="list-style-type: none"> 400x515x700mm(dark brown) 	1
4.	4 tier book shelf	<ul style="list-style-type: none"> 800x325x1505 	1
5.	Rectangular work desk	<ul style="list-style-type: none"> 1800x900x700mm (dark brown) 	1
6.	4 drawer standard desk pedestal	<ul style="list-style-type: none"> 400x515x700mm(dark brown) 	1
7.	Executive chairs	<ul style="list-style-type: none"> Knee-tilt mechanism Gas height Adjustment 2D- height Adjustable Aluminum Base 	3
8.	Two seated sofa	<ul style="list-style-type: none"> H85xw157xD94cm 100% polyester fabric Velvet/100% polyester Pu/Leather like fabric 	1
9.	Symphony Elite Executive L-Shape desk	<ul style="list-style-type: none"> L –Combination desk set Floating Desk top with black Leatherette inlay Thick floating desk top with built up wood edge Ribbed solid wood edge thick modesty panel with silver insert feature Thick panel legs Ribbed solid wood edge Dia aluminium stubb riser Elite executive curved link universal (LHS or RHS) thick top with thick built up wood edge ribbed solid wood edge Black (MDF) Supawood finish Elite executive mobile pedestal – on castors standard drawers, deep filer drawer 	3

ADMIN CENTRE

Cnr Lukin Road & King Street
Private Bag 9016
East London, 5200
Tel: (043) 704 9352
Fax: (043) 743 4254
Email: ceo@bccollege.co.za

COLLEGE CAMPUSES

SCHOOL OF BUSINESS: EAST LONDON CAMPUS

Lukin Road, East London
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SCHOOL OF ENGINEERING JOHN KNOX BOKWE CAMPUS

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KING STREET SITE

17 King Street
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		<ul style="list-style-type: none"> Central lock mechanism, metal runners, metal drawer inners silver bar handles Elite executive sliding door credenza – thick top with built up edge ribbed solid wood edge sliding doors lockable height adjustable shelves Silver bar handles 	
10	Bodyline – high back chair	<ul style="list-style-type: none"> Swivel & tilt mechanism Gas height adjustment PU arm rests 5-star black nylon base 	4
11	Filing/ Universal storage	<ul style="list-style-type: none"> Elite fantasy side unit top & Base top & base with ribbed solid wood edge Dia. aluminum stubb leg at base Glass hinged door middle section Adjustable shelves Silver supperwood Clear glass Lockable Silver bar handles Full hinged doors side sections Adjustable shelves Lockable Silver bar handles 	1
12	Filing/ Universal storage	<ul style="list-style-type: none"> Roller door cupboard Top & Base P.V.C banded edge Adjustable shelves with metal shelf supports P.V.C statted roller door lockable 	1
13	Tuscany- visitor armchair	<ul style="list-style-type: none"> Black powder coated sleigh base frame PU armrests 	2
14	Focus executive desk	<ul style="list-style-type: none"> Free standing L-extension Focus mobile pedestals 	1
15	Desk-based & floor-based partitioning	<ul style="list-style-type: none"> Screen thickness Aluminum encased floor Based screen 	3



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Quotations must be dated, signed and stamped.

Quotations must be accompanied by the following documents:

- Completed SBD 4,
 - Completed SBD 8,
 - Completed SBD 9,
 - Certified copy of BEE or Sworn affidavit certificate and
 - Certified copy of TAX Clearance
- Quotations must have validation date.
Quotation must have bank details.

Quotations should be submitted and addressed to the following details:

ADDRESS: Buffalo City TVET College
Cnr Lukin road and King Street
Selborn
East London
5201

Compiler:

Signature: 
B Luntinto

Date: 23/02/23

Signature: 
Mrs. N Miza (AD: NR)

Date: 28/02/23

Signature: 
Ms. Z Jikwana (SCM)

Date: 23/02/2023